

BALDWIN GROVE OWNER INFORMATION SHEET

Owner Name: _____
Unit Address: _____
Mailing Address (if different from above): _____
Home Phone Number: _____
Work Phone Number: _____
Other Phone Number: _____
Email Address: _____

Please note if you are renting your unit, you must provide a copy of the current lease to Sequoia Mgmt Co.

Renter's name: _____
Home & Work phone: _____
<u>Name of Additional Residents</u> _____ <u>Resident Telephone Number</u> _____
1) _____
2) _____

Emergency

List the name and telephone numbers of persons to contact in case of an emergency involving the unit.

<u>Name and Relationship</u>	<u>Home/Cell Telephone</u>	<u>Work Telephone</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Certification

I am an owner or listed lessee of the unit identified above. I certify that the information listed above is accurate and the residents listed above are full-time residents of the unit.

Signature: _____

Date: _____

Please return completed form to Sequoia Management Company 13998 Parkeast Circle, Chantilly, VA 20151 or fax to 703-968-0936.

It is imperative that we receive your current information on file.

Pet Information

Dog: _____	Yes – Number: _____	No _____
Cat: _____	Yes – Number: _____	No _____
Breed/Weight:	_____	
Breed/Weight:	_____	

Vehicle Information

Make/Model:: _____	License # _____
Make/Model:: _____	License # _____
Make/Model:: _____	License # _____
Make/Model:: _____	License # _____